

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 602

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ is a type of tight permission.	Biometric	email	login	payments	A
2	_____ is an example of Application Software.	Interpreter	Operating System	Compiler	Browser	D
3	_____ Controls the process of break, send, reassemble the messages over internet.	Clients	Users	Protocols	Servers	C
4	_____ is used to increase the security level.	editing	password	filter	spooler	B
5	_____ contains information about user or website which is frequently used.	ecommerce	mails	node	Cookies	D
6	By using _____ Combination Key we can Undo any mistakes.	Ctrl + A	Shift + A	Ctrl + Z	Shift + Z	C
7	By using _____ we can change the appearance of document.	Screening	Proffing	Printing	Fomattng	D
8	By using : : : : : : : : : : indent command you can set starting of first line of paragraph is to be made by leaving some space from starting of other lines in paragraph.	First Line	Default	Left	Right	A
9	Callouts buttons are in the : : : : : : : : : :. Option of Insert Tab.	Standard	Formatting	Status	Shapes	D
10	In Ms-Word, which of the following is not a type of page margin.	Center	Left	Right	Top	A
11	ctrl + pg up is used to go to next workbook in MS Excel 2019	TRUE	FALSE			B
12	Ctrl + PgDn combination is used to move to the next worksheet.	TRUE	FALSE			A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
13	Ctrl + T is used for creating Table in Excel	TRUE	FALSE			A
14	Custom series option can be used to create series of Months or days.	TRUE	FALSE			A
15	Data sheet is used for storing the chart in MS-Excel.	TRUE	FALSE			B
16	Each character is to be look differently is done with Font	TRUE	FALSE			A
17	Exiting and _____ in PowerPoint are same	Alt + F2	Ctrl + F4	Alt + F4	Shift + F4	C
18	Extension of PowerPoint Show is _____	.ppsx	.potx.	.pptx	.ppts	A
19	F1 Function key is used to _____ in PowerPoint	Add slide	start slide show	Display help	delete slide	C
20	Following color modes are available in PowerPoint.	Color	Gray scale	Black and White	All of these	D
21	_____ is the protocol, to transfer the data in the form of text	SMTP	HTTP	FTP	PPPT	B
22	_____ is used to store data in computer	Memory	Software	Arithmetic & logical Unit	All of these	A
23	_____ printer can print 200 to 2000 lines per minute.	Line	Character	Laser	Plotter	A
24	_____ printer prints character by character.	Line	Character	Laser	Plotter	B
25	_____ Is used to view deleted E-Mails.	Inbox	Spam	Trash	Outbox	C